Research Services and Ethics Office
Publications Fund

**Purpose:**
To support the publishing of scholarly and creative works of University of Saskatchewan faculty as well as to assist in supporting scholarly journals on campus.

**Value:**
An applicant can submit one request in either of the following categories:
- up to $1,000* to assist in Publishing costs; or
- up to $5,000 for a formal Book Publication Subvention;
- Learned Journal Subsidy of up to $3,500 per year for up to a five year term.

*Note: when funding is available to do so, the maximum allocation for publishing costs for journal articles will be increased to $1,500.

**Deadline:**
May 1, September 1 & January 1
If this date lands on a weekend or holiday, the deadline will be the next working day.

If there are insufficient funds to award all eligible requests, funding may be prorated across eligible applications for the current competition. Subsequent competitions may be cancelled for that fiscal year.

**Timeframe:**
Funds must be expended within 12 months from the date of the competition
Any unused funds remaining at the end of the term will be recalled. Requests for extensions are not normally granted.

**Eligibility:**
Tenured or tenure-track University of Saskatchewan faculty members (excluding adjunct and emeritus) as well as University of Saskatchewan Professional Librarians are eligible to apply. Faculty in term positions are eligible but at a lower priority.

Only one application per applicant per fiscal year will be accepted.
Only one scholarly and creative work can be requested for support per fiscal year.

A higher priority will be given to:
- applicants who have never received support previously;
- new faculty, within the first five years of their appointment;
- articles published in open access publishing venues, to align with the University of Saskatchewan’s commitment to improving access to publicly funded research.

**Procedure to Apply:**
Application forms can be downloaded on the Research webpage under Internal Funding Programs.

Complete application forms are to be submitted through UnivRS. Paper applications will not be accepted.

Notifications of decision will be sent by email.
Eligible Expenditures: Publication costs associated with the direct act or process of publishing are eligible, but all requests must be accompanied by a copy of the receipt or invoice from the publisher outlining the costs associated with the following:

- **Journal Article** publishing costs related to: page charges, reproduction of colour prints, and open access fees.
- **Book Publication Subventions** will only be considered if the application includes an explanation for how the funds requested will be utilized, and a letter from the publisher indicating the detailed budget for the book. Requests for publishing subventions without a copy of an agreement to publish will not be funded.
- **Conference Proceedings** will be considered if: the conference was held at the University of Saskatchewan; the conference proceedings are published externally; and papers are peer reviewed.
- **Other Scholarly and Creative Works** including: art catalogues and collections for which the applicant is the artist or senior editor; non-print media such as the production of a film/video or the production of a master recording; digital/electronic media such as the digitalization of collections defined such that all of the content of the entire collection is freely available online; literary works such as a poem, play, or screen play; and publication of a composition of music.

**Learned Journal Subsidy:** journal operational costs will be supported up to a maximum of five years. Requests must be accompanied by: a detailed budget for the journal; information on sources of support provided by external institutions; information on sources of support provided by external funding agencies such as the Tri-Agencies; and a statement on how funds requested will be utilized.

Ineligible Expenditures:

- Reimbursement for costs incurred prior to 12 months from the competition deadline;
- Preparation costs;
- Journal reprint costs;
- Non-refereed publications such as in-house publications, newsletters, and other personally self-published works;
- Professional development or the creation of teaching curriculum;
- Honoraria for authors or editors;
- In instances where the scholarly bona fides of the chosen publishing venue has been called into question by reputable sources, for example listed on Predatory Publishers on the University Library webpage: [http://libguides.usask.ca/predatorypublishers](http://libguides.usask.ca/predatorypublishers)

Characteristics of vanity presses and predatory publishers include:
- spam sent to professional email lists to solicit articles and editors
- basically no rejections and large numbers of journal titles in their portfolio
- articles published without complete author approval
- articles published before payment terms are agreed
- errors introduced after proof-reading
- papers published without peer-review

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