

Effective December 1, 2015 the following procedures will apply for collection of ethics review fees for research funded by for-profit entities.

The University of Saskatchewan assesses a one-time ethics review fee of \$3,500.00 CAD (Canadian Dollars) for each study funded by a for-profit entity. The fee covers the cost of infrastructure and staff needed to review and process ethics application submissions and amendments, annual renewals, unanticipated problem reports, study closures, and for compliance, monitoring, and educational requirements.

For studies which involve multiple sites of the same study, each with a separate Principal Investigator (PI) and for which the ethical review fee applies, the initial site will be charged the standard fee of \$3,500.00 and each subsequent site will be charged \$2,000.00.

For studies which involve multiple sites under the direction of a single PI, and subject to review by the Saskatchewan harmonized review process, the review fee structure will follow that of the lead institution (i.e. only the ethics fee of the lead institution is assessed).

Exemptions:

Applications that meet any of the criteria below will be exempt from the fee:

- Unfunded research
- Research funded by non-industry entities (i.e. internal, Tri-Agency, federal, provincial, registered charitable or other not-for-profit organizations such as cooperative groups.).
- Investigator-initiated research – i.e., research that is initiated, managed and conducted by an investigator. Although such research is typically funded by non-industry sources, funding may be provided as a grant (as determined by the Research Services and Ethics Office (“RSEO”)) from a for-profit entity (i.e., industry). As grant funding from a for-profit provider for investigator-initiated studies is often insufficient to fully cover costs, the ethics review fee is waived for such studies.

Waivers:

Requests for consideration of waiving the ethics review fee must be made in writing to the Director of the RSEO in advance of REB review. The request must clearly outline the reason why an exemption is requested and justify such waiver.

Payment:

For ethics applications from individuals affiliated with the University of Saskatchewan and for which a research agreement is held by the University of Saskatchewan, the ethics review fee must be included as a budget item on the research agreement with the for-profit funder. The Principal Investigator is responsible for ensuring that the funder is aware of the fee schedule and payment process, and that the ethics review fee is included as a budget item on the research agreement with the funder. If available, the budget must be submitted to RSEO with the initial ethics

application. If the research agreement is not in place at the time of the application submission, the budget must be provided to RSEO after the submission of the application.

For ethics applications from individuals not affiliated with the University of Saskatchewan, or in other circumstances where a research agreement will not be held at the University of Saskatchewan, the ethics review fee must be paid to the University of Saskatchewan immediately upon receipt of the fee invoice from Financial Services.

The review fee will still apply if the application is withdrawn or is not approved after being reviewed by the REB. Submissions that are cancelled or withdrawn prior to the REB review will not be subject to the fee.

Certificate of Approval:

A Certificate of Approval from the REB will only be issued when payment of the ethics review fee is committed as a budget item on the associated research agreement or payment is received by the University of Saskatchewan.