

**SHRF Establishment Grant  
March 2017 Competition  
Internal Review and Submission Timelines**

| REQUIREMENTS  | DEADLINES   |
|---|---|
| <p><b>SHRF Information Session</b> – Learn about this funding opportunity, SHRF policies, and application and peer review processes.</p>  | <p>December 13, 2016<br/>10:30 am – 12:00 pm<br/>Arts 210</p> |
| <p>Applicants indicate their intention to apply and/or request for internal review by submitting the internal <a href="#">Intention to Apply/Request for Internal Review Form for SHRF Establishment</a> to <a href="mailto:grant.review@usask.ca">grant.review@usask.ca</a> (306-966-7521). Please put “<b>lastname_SHRF</b>” in the subject heading.</p> <p><i><b>*New in 2017-18:</b> Internal peer review is <b>no longer mandatory</b>. Applicants still need to follow host institution internal requirements and deadline.</i></p>   | <p><b>December 22, 2017*</b></p>                              |
| <p>Applicants consult with their <a href="#">Research Facilitators</a>, Associate/Vice-Dean Research or mentorship teams to strategize and prepare their draft application.</p>   | <p>January 3 – January 12, 2017</p>                           |
| <p>Applicants submit <b>draft application</b> and <b>CCV</b> for internal review to <a href="mailto:grant.review@usask.ca">grant.review@usask.ca</a> (306-966-7521). Please put “<b>lastname_SHRF</b>” in the subject heading.</p>  | <p><b>January 13, 2017</b></p>                                |
| <p>Completed internal reviews are returned to the applicants.</p>   | <p>February 13, 2017</p>                                      |
| <p>Applicants consult with their suggested reviewers, <a href="#">Research Facilitators</a>, Associate/Vice-Dean Research, or mentorship teams to incorporate reviewer feedback.</p>  | <p>February 14 – March 7, 2017</p>                            |
| <p><b>Research Services submission deadline</b> – Final <a href="#">applications</a> must be received through the <a href="#">University Research System (UnivRS)</a> by Research Services and Ethics Office (RSEO).</p> <p><i><b>*New in 2017-18:</b> College/department/faculty signatures are <b>no longer required</b>. Institutional signature indicates that these supports are in place. In RMS, print the ‘Signature’ page from the ‘Preview, Print &amp; Signature Page’ section. Obtain required signatures and upload the completed signature page on the ‘Attach Signature Page’ field.</i></p> | <p><b>March 8, 2017*</b></p>                                  |
| <p><b>SHRF submission deadline</b> – Final applications must be <b>submitted by applicants</b> to SHRF through the <a href="#">SHRF Research Management System (RMS)</a>.</p>   | <p><b>March 15, 2017</b></p>                                  |
| <p><b>CCV Update Due</b> – Update/complete your <a href="#">Canadian Common CV (CCV)</a> using the Funding CV template “<b>Establishment – Principal Applicant</b>” for the principal applicant and “<b>SHRF Funding CCV</b>” for co-applicants. Once template is completed, download the validated PDF file of your CV (draft copies will not be accepted) and upload it to your RMS application.</p> <p><i><b>*New in 2017-18:</b> SHRF has created <b>different CCV templates</b> to better align with specific program requirements.</i></p>  | <p><b>May 15, 2017</b></p>                                    |

Information on the SHRF Establishment program can be found at:

<http://shrf.ca/ckfinder/userfiles/files/Funding/Opportunities/2017-18Establishment-Grant.pdf>