



SSHRC Partnership Development Grants Introductory Workshop June 2016

Agenda

- ❖ Overview of the Partnership Development Grant (PDG)
- ❖ Tips and Resources
- ❖ Questions

SSHRC PDG Streams

Insight

Supports and foster excellence in social sciences and humanities research intended to deepen, widen and increase our collective understanding of individuals and societies, as well as to inform the search for solutions to societal challenges.

Connection

Supports knowledge mobilization activities—such as networking, disseminating, exchanging co-creating research-based knowledge—as an important element of publicly engaged scholarship, and as a means of strengthening research agendas.

Key Distinctions

Partnership Grants

Applicant: Institution

Duration: 4 to 7 years

Value: Typically \$500,000 to \$2.5 million but lower or higher amounts can be requested.

Minimum contributions: Cash or in-kind contributions equal to a minimum of 35% of SSHRC funding over the life of the grant are required.

Two-stage application process:

Letter of Intent

Invited Formal Application

Partnership Development Grants

Applicant: Principal Investigator

Duration: 1 to 3 years

Value: Typically \$75,000 to \$200,000 but lower or higher amounts can be requested.

Institutional and partner contributions:

Cash and/or in-kind contributions must be secured during life of the grant, however there is no minimum contribution.

One-stage Application process:

Formal Application

PDG: Aims and Objectives

- ❖ To develop research and related activities in the social sciences and humanities, including knowledge mobilization and the meaningful involvement of students and new scholars, by fostering new partnerships for research and related activities involving existing and/or potential partners.

- or -

PDG: Aims and Objectives

- ❖ To design and test new partnership approaches for research and/or related activities that may result in best practices or models that either can be adapted by others or have the potential to be scaled up to a regional, national, or international level.

Formal Partnership

❖ From SSHRC:

- ❖ *“A bilateral or multilateral formal collaboration agreement between an applicant and one or more partners, of which at least one must be a Canadian postsecondary institution and at least one must be different from the institution or organization that will administer the grant funds.*
- ❖ *Partnerships may be between academic institutions only, or between one or more academic institutions and one or more non-academic partners.”*

http://www.sshrc-crsh.gc.ca/funding-financement/programs-programmes/partnership_development_grants-subventions_partenariat_developpement-eng.aspx

Partnerships

- ❖ administering organization can be a Canadian university, college, or non-profit organization
- ❖ requires a formal partnership
- ❖ may be academic only or multi-sectoral
- ❖ at least one post-secondary institution must be involved

Partnerships

❖ Existing partnerships

- ❖ Support to foster new research and/or research-related partnership activities that are distinct from the partnership's previous/ongoing partnership activities.

❖ New partnerships

- ❖ Support to foster new research and/or research-related partnership activities that are undertaken by partnerships in their initial stages.

Approaches to Partnerships

- ❖ disciplinary and interdisciplinary research partnerships
- ❖ cross-sector co-creation of knowledge and understanding
- ❖ networks for research and/or related activities
- ❖ partnered knowledge mobilization

Round Table #1

- ❖ What are you thinking about in terms of your larger partnership aims and objectives?
- ❖ Are you considering Insight, Connections, or a combination?



Application Process

❖ SSHRC uses the

SSHRC online system and
SSHRC CV for the PDG.

*This doesn't mean
SSHRC can't change
the process this year.
Not likely, though.*

❖ Deadline is 8 p.m. (EST), 7 p.m. (SK), 30 November 2016

Application Process

❖ You must:

1. Complete all mandatory fields (boldfaced labels).
2. Attach all mandatory electronic uploads (application).
3. Ensure that all co-applicants have submitted their "Accept Invitation Form".
4. Ensure that invited partner organizations have submitted their "Accept Invitation Form."
5. Verify and correct the data until the Verification Report indicates successful verification.
6. Click "Submit" (Submit to Research Administrator) for institutional approval.

Main PDG Components

- ❖ Identification
- ❖ Activity Details
- ❖ Previous SSHRC Funding (if applicable) — maximum one page
- ❖ Participants
- ❖ Invited Partner Organizations
- ❖ List of Potential Partner Organizations and Other Contributors—maximum two pages
- ❖ Summary of Proposal — maximum one page
- ❖ Expected Outcomes — maximum one page
- ❖ Goal and Project Description — maximum five pages
- ❖ Description of Formal Partnerships—maximum four pages
- ❖ Contributions Plan—maximum one page
- ❖ Participants Involvement—maximum two pages
- ❖ Training and Mentoring—maximum one page
- ❖ Knowledge Mobilization Plan—maximum two pages
- ❖ Evidence of Formal Partnership—no page limit
- ❖ Funds Requested from SSHRC
- ❖ Funds from Other Sources
- ❖ Total Project Cost
- ❖ Budget Justification — maximum two pages
- ❖ List of References — maximum 10 pages
- ❖ Research Contributions (Project Director) — maximum four pages
- ❖ Relevant Experience (Partnership members) — maximum four pages

NOTE: You must complete :

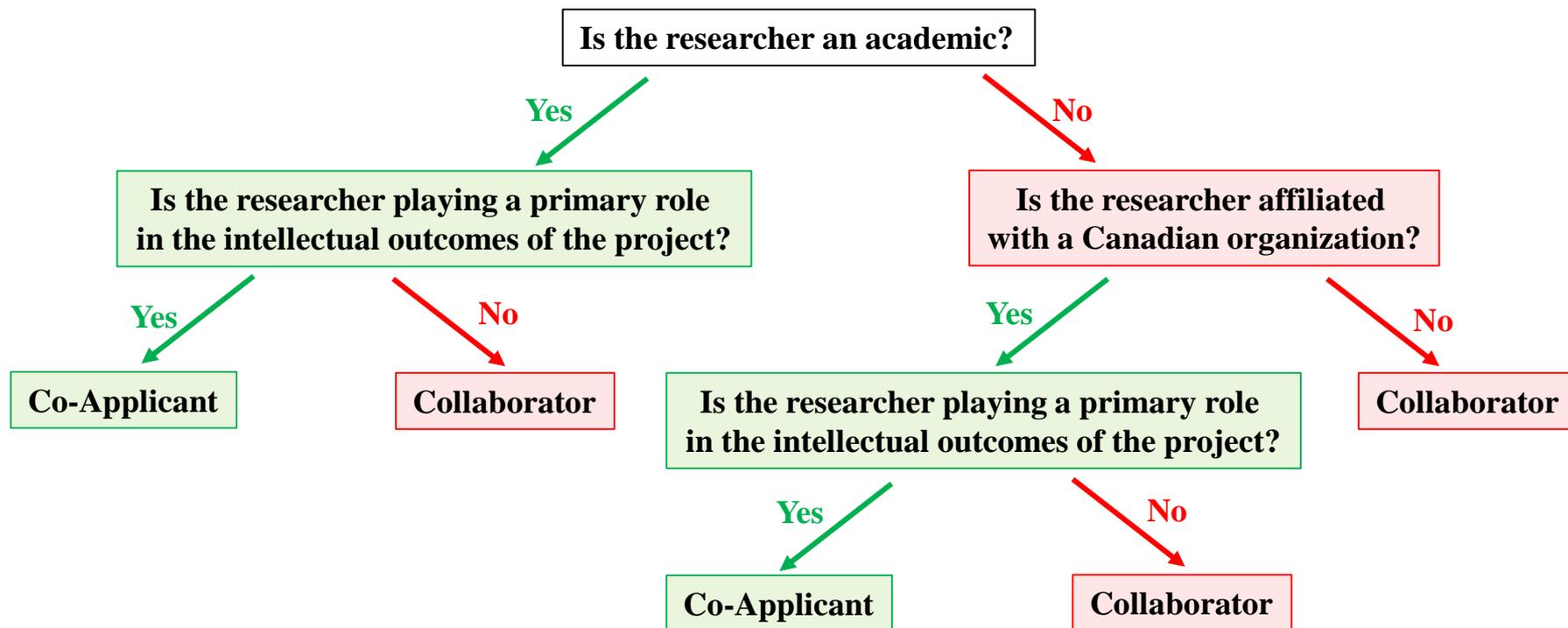
- ❖ **40+ pages of text,**
- ❖ **several sections of dropdown boxes,**
- ❖ **a budget,**
- ❖ **and....lots of uploads.**

So start early!

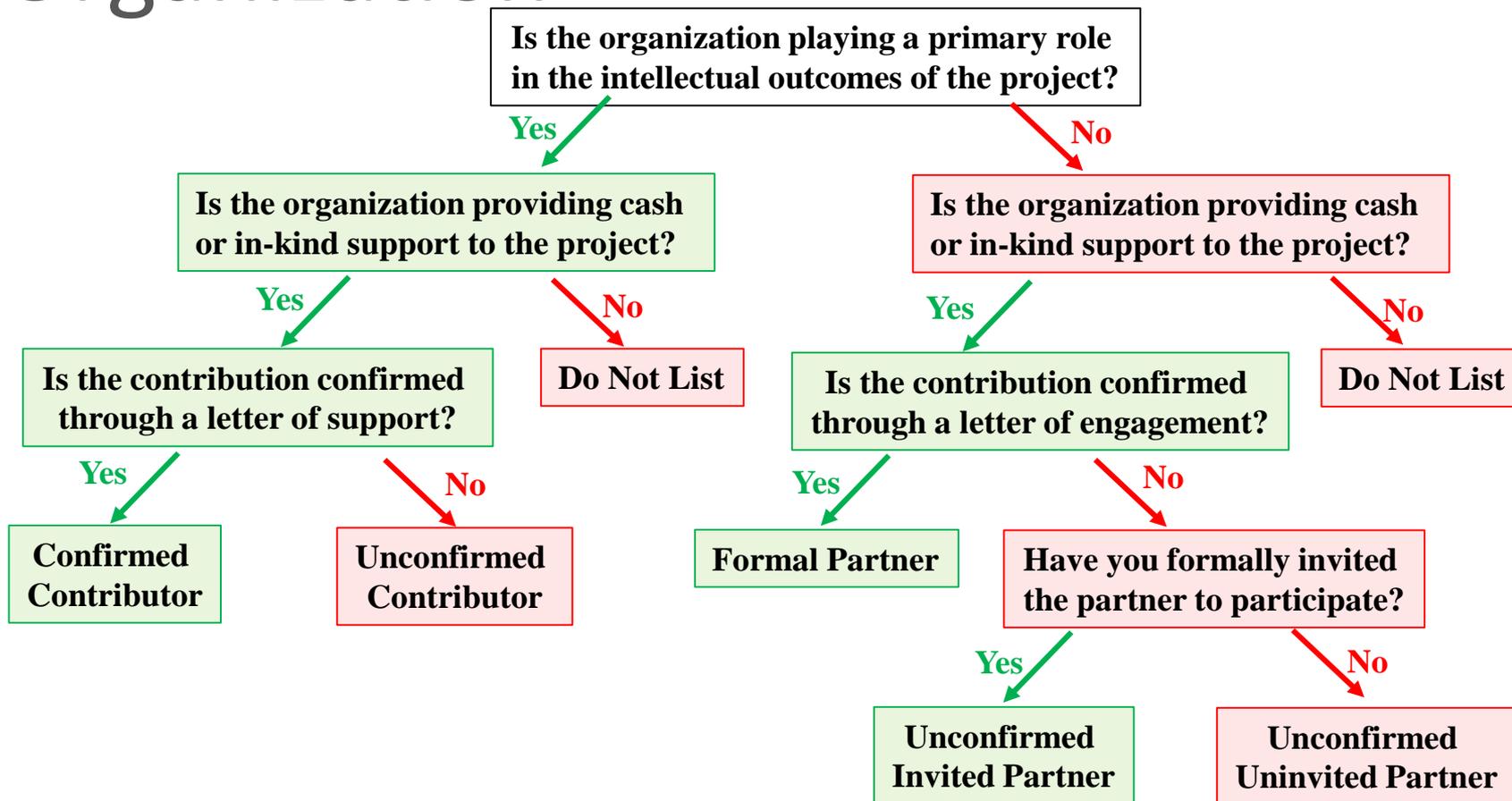
Partners, Co-applicants, Collaborators

- ❖ A participant (*i.e.*, project director, co-applicant, collaborator) is an **individual**.
- ❖ A partner is an **institution** or an **organization**.
- ❖ Partners participate actively in the project and contribute in a meaningful way to the success of the endeavour.
- ❖ Supporting organizations contribute cash and/or in-kind contributions but are not actively participating in project activities.

Individual



Organization



Partner Organizations

- ❖ Partners must upload a Letter of Support/Engagement prepared by an individual in the organization with authority over the cash and/or in-kind contributions being made.
- ❖ Partner contacts do not have to complete a SSHRC CV.
- ❖ *Note: It can take a month or more to get support and letters lined up within the UofS. Start early.*

Evidence of a Partnership

- ❖ Letters of support and Evidence of Formal Partnership
- ❖ No SSHRC template, but various types of agreements have been accepted, including:
 - ❖ contracts
 - ❖ guiding principles
 - ❖ MOUs
 - ❖ intellectual property agreements between partner organizations and/or individual investigators
 - ❖ conflict resolution agreements

Cash and In-Kind Support

- ❖ *“While there is no minimum contribution requirement, institutions and their partner organizations are expected to demonstrate that a formal partnership currently exists, or is in the process of being developed, by supporting the activities of the formal partnership through cash and/or in-kind contributions.”*

http://www.sshrc-crsh.gc.ca/funding-financement/programs-programmes/partnership_development_grants-subventions_partenariat_developpement-eng.aspx

Cash and In-Kind Support

Cash

- ❖ Faculty Remuneration
 - ❖ Payment to the university for release time from teaching duties
- ❖ Salaries
- ❖ Travel
- ❖ Access to Unique Databases
- ❖ Analytical and Other Services

In-kind

- ❖ Equipment
- ❖ Materials
- ❖ Patents and Licences
- ❖ Software
- ❖ Use of Facilities

Guidelines for Cash and In-kind Contributions:

http://www.sshrc-crsh.gc.ca/funding-financement/policies-politiques/cash_inkind-especes_en_nature-eng.aspx

Round Table #2

- ❖ What types of partnerships are you thinking about?
- ❖ What types of organizations will be participating?



Evaluation

❖ Challenge

❖ the aim and importance of the endeavor = 50%

❖ Feasibility

❖ the plan to achieve excellence = 20%

❖ Capability

❖ the expertise to succeed = 30%

http://www.sshrc-crsh.gc.ca/funding-financement/programs-programmes/partnership_development_grants-subventions_partenariat_developpement-eng.aspx#5

Tips

- ❖ Be aware of SSHRC deadlines and internal deadlines of UofS.
 - ❖ Leave enough time and make sure to edit!
- ❖ Follow the rules (*i.e.* fonts, margins, etc.).
- ❖ Complete all mandatory fields and attach all mandatory uploads.

Tips

- ❖ Ensure that you have attached the right documents.
- ❖ Ensure that you have addressed all of the evaluation criteria and sub-criteria.
- ❖ Consider the tone of the proposal and avoid inflated statements.

Tips

Input supporting info (*i.e.* CVs, partner org. info, partner and co-applicant invitations, letters of support) on the SSHRC platform as soon as you have it.

FAQs

- ❖ What is required from co-applicants? (Mandatory)
 - ❖ SSHRC CV (only for academics)
 - ❖ Research Contributions (optional for non-academics)
 - ❖ Relevant Experience
- ❖ What is required from partner organizations?
 - ❖ Partners must upload a Letter of Support/Engagement.
 - ❖ This letter should be prepared by an individual in the organization with authority over the cash and/or in-kind contributions being made.
 - ❖ Partner contacts do not have to complete a SSHRC CV.

FAQs

- ❖ Can a project director, co-applicant or collaborator receive a salary from the grant?
 - ❖ No.
- ❖ Can SSHRC funds be requested for the costs of a project coordinator and/or manager?
 - ❖ Yes. However, it is understood that she/he:
 - ❖ cannot be a project director, co-applicant, or collaborator,
 - ❖ cannot be paid for administrative service normally provided by the administrative organization; and,
 - ❖ cannot be paid for research activities.

FAQs

- ❖ If I applied for an Insight Grant, an Insight Development Grant, or a Connection Grant in 2016, can I apply for a PDG?
 - ❖ Yes. In a calendar year, an individual may, as applicant (principal investigator/project director), submit multiple applications for SSHRC funding provided the proposed projects have different objectives.
- ❖ If I was named the Project Director in a PG application in 2016, can I apply for a PDG in 2016?
 - ❖ No.

Key Elements

- ❖ succinct overview
- ❖ clear, plain language
- ❖ non-technical terms
 - ❖ The proposal should be understandable by people from a range of backgrounds.
 - ❖ SSHRC may use the Summary for promotional purposes outside the research community, so avoid academic terminology and jargon.

Key Elements

- ❖ convincing and persuasive
 - ❖ answers “So what?”
 - ❖ engages readers immediately with a strong opening statement/question
 - ❖ engages reader throughout
 - ❖ strong, clear language
 - ❖ effective word choices
 - ❖ clear, effective writing (read out loud)
 - ❖ easy to understand → easy to remember

Reminder:

❖ **Everything** has to go through the UofS UnivRS system before final submission to SSHRC.

❖ The UofS internal deadline is:
23 November 2016

Useful Link

- ❖ Partnership Development Grants:
 - ❖ partnershipgrants@sshrc-crsh.gc.ca
 - ❖ 613-943-1007