



CIHR Project Scheme: CCV Clinic, Application Update, Q & A Session

CIHR Research Facilitators
September 19th & 27th, 2016



Application Overview

The Project Grant program is designed to capture ideas with the greatest potential to advance health-related fundamental or applied knowledge, health research, health care, health systems, and/or health outcomes and supports projects with:

- a specific purpose; and,
- a defined endpoint.

The best ideas may stem from:

- new, incremental, innovative, and/or high-risk lines of inquiry; or,
- Knowledge translation approaches.



Application Overview

Task 1: Identify Participants

Task 2: Enter Proposal Information

Task 3: Complete Summary

Task 4: Identify Application Partners (Optional)

Task 5: Enter Budget Information

Task 6: Complete Peer Review Administration
Information

Task 7: Attach Other Application Material

Task 8 & 9: Preview, Consent & Submit



TASK 1: Identify Participants

ALL Principal Applicants & Co-Applicants must complete the following information **WITHIN** the application:

1. Enter their CCV confirmation number
2. Complete their own Most Significant Contributions
3. Consent

ONLY the Nominated Principal Applicant can submit the application in ResearchNet, but only **AFTER** other applicants have completed the above actions.



TASK 1: Identify Participants

Most Significant Contributions:

- Mandatory
- Cannot exceed 3,500 characters, including spaces
- Each applicant must share up to 5 contributions that are **directly relevant to the grant application** and demonstrate your expertise and ability to contribute to the research project.

Additional CV Information (Leave):

- NPA & PAs that have taken leaves of absence in the **past 7 years** may include a PDF to supplement the CCV.



TASK 1: Identify Participants

Tips for Most Significant Contributions:

- Provide a heading for each contribution- you can group them by theme
- For each contribution or group contribution:
 - Frame the problem
 - Explain the significance of the finding(s)
 - Describe your specific role
 - **Explain how the contribution is relevant to the project.**
- Include both qualitative and quantitative research impact indicators.



TASK 2: Enter Proposal Information

Research Proposal:

- 10 page description of your proposed research project
 - Stand alone document
 - Includes any text, charts, figures, and photographs, as required
 - Address the review criteria
- [Acceptable Application Formats & Attachments](#)
- Project References
- Response to Previous Reviews



TASK 2: Enter Proposal Information

Review Criteria for Research Proposal

Criterion 1: Assessment of the Concept (25%)

Sub-criterion 1.1: Significance & Impact of the Research

- 1. Is the project idea creative?**
- 2. Is the rationale of the project idea sound?**
- 3. Are the overall goals and objectives of the project well-defined?**
- 4. Are the anticipated project contributions likely to advance health-related knowledge, health care, health systems and/or health outcomes?**



TASK 2: Enter Proposal Information

Review Criteria for Research Proposal

Criterion 2: Assessment of Feasibility (75%)

Sub-criterion 2.1: Approaches and Methods (50%)

1. **Are the approaches and methods appropriate to deliver the proposed output(s) and achieve the proposed contribution(s) to advancing health-related knowledge, health care, health systems, and/or health outcomes?**
2. **Are the timelines and related deliverables of the project realistic?**
3. **Does the proposal identify potential challenges and appropriate mitigation strategies?**



TASK 2: Enter Proposal Information

Review Criteria for Research Proposal

Criterion 2: Assessment of Feasibility (75%)

Sub-criterion 2.2: Expertise, Experience & Resources
(25%)

Does the applicant(s) bring the appropriate expertise and experience to lead and deliver the proposed outputs and achieve the proposed contribution(s)?

Is there an appropriate level of engagement and/or commitment from the applicant(s)?

Is the environment (academic institution and/or other organization) appropriate to enable the conduct and success of the project?



TASK 3: Complete Summary

Will be PRE-POPULATED from the Registration Phase,
but can be updated in the Application Phase

- 3,500 characters
- Include:
 - Broad goals & relevant background information
 - Research aims & overview of methodology
 - Expertise of research team
 - Expected outcomes



TASK 5: Enter Budget Information

Budget Categories:

1. Research Staff
 - Research Associates, Assistants, Technicians, etc.
2. Trainees
3. Consumables
 - Materials & Supplies, Services, Travel for Research Activities
4. Non-Consumables
 - Equipment
5. Knowledge Translation
6. Other



TASK 5: Enter Budget Information

Budget Notes:

1. Each budget category must be rounded to a multiple of \$1000
2. Total amount requested must be rounded to a multiple of \$5000
3. Justification: 900 characters available to justify each applicable category
4. In-kind/Matching Support – can only be included if your proposal includes a Partner



TASK 7: Attach Other Application Material (Letters of Support)

Include Letters of Support in this section that:

1. Indicate a pending appointment (New Investigators)
 - a. From the Dean of the Faculty
 - b. Indicate start date of appointment
2. Describe collaboration
 - a. Describe the role of collaborator in project
 - b. Highlight importance of the research
 - c. Indicate how the collaborator will use research outcomes & outputs



Application Submission Dates

September 20, 2016 Submit Project Scheme Registration

October 11, 2016 Submit Application to UnivRS for
internal approval process **AND**
Submit Application to ResearchNet*

October 18, 2016 Final date to submit Application to
ResearchNet if any changes are required
based on internal approval process

*The Institutional Deadline posted on ResearchNet is officially October 11, 2016 at 23:50pm.



Q & A

Please contact your Research Facilitator for any additional questions regarding this grant application.



Most Significant Contributions Section

Examples of research impact statements (Qualitative)

Novelty and Innovation

- This established for the *first time*
- Our team made the *unique* observation
- My team was the *first to demonstrate*
- This led to the *discovery* of
- This is the first use of [*new methodology*] in [field]

Advancement of knowledge

- Our work has provided a *better understanding* of [new theory/hypothesis]
- This work was *foundational* for several current research projects
- This is established as a *superior*
- This *complements*
- This *confirms/substantiates* previous findings and *contributes additional evidence for*
- We can *now*
- This suggests a *role* for x in y
- This *enhances* our understanding of
- Can be *applied to other*
- This contribution was *essential* to
- I have *extended* my research program to [*new territory*]
- Results have *important implications* for
- Our [new methodology, findings] are now *used by others* [extensively/in a different field]
- This resulted in publications in [journals]

- A top journal in [field]
- This is now well accepted in the literature
- This was highlighted in a recent [editorial, letters, pre-publication, media coverage]
- Most downloaded/accessed
- This has helped [end users] *reframe*

Recognition

- This has led to research *collaborations* at/in/with [*institution/country/community*]
- Received *media interest* from
- This body of work has been *cited/used* in [*policy, reports, by user groups*]
- My expertise was *recognized by*
- This led to an *invited review/presentation to*
- The manuscript has been *cited* for...
- *Funded by [sponsor]*

Most Significant Contributions Section

Examples of research impact indicators (Quantitative)

Use only if value is significant

- **Researcher-level metric**

H-index: In MSC section, use [Google Scholar metric](#) or Web of Science or Scopus.

- **Article-level metrics**

Citation count

In MSC section: (50 cites) + include why it is usually cited (e.g. novel method or finding, quality)

In CCV: at the end of a publication title, e.g. [Title] (50 cites)

Open Access publications

Most accessed, most downloaded, highly accessed designation

- **Journal-level metrics**

Disciplinary journal ranking ([SJR](#) or [JCR](#)) or Journal impact factor

In MSC section or in CCV: at the end of a journal name, e.g. Journal title (10/182 in Neurosciences, SJR) or (ranked in the top quartile in Neuroscience, SJR) or (JIF 5.05)